

WORKSHOP: EXCELLENCE IN SUPERVISION

This 3-day workshop is for supervisors, managers and team leads who have responsibility for leading others. The main objective this course is to motivate participants to explore and improve their ability to lead people while inspiring their employees to do their best. This highly interactive workshop includes a series of skills, tools, methods and case studies targeted at increasing participants' overall effectiveness in communication, building effective teams, creating a productive and cohesive workplace, delegating effectively and managing conflict early and constructively. A key outcome of this workshop is an enhanced awareness and skill level of those supervising others to ensure culturally competent managers and inclusive action following the workshop. This course enables participants develop and practice skills relating to:

- The Role of Management
- Communication and Teambuilding
- Effective Delegation
- Managing Performance
- Managing Conflict Constructively
- Building a Culturally Competent and Inclusive Workplace . Creating a Positive Work Environment

This fast-paced, application oriented workshop is made up of five modules considered to be fundamental for excelling in today's complex and ambiguous work environment. Each module is anchored by specifically tailored, realistic case studies intended to give students the opportunity to practice the skills they learn. The modules described here provide the core skill set necessary to lead people effectively.

At the conclusion of the workshop, participants will be able to:

Understand and apply the various roles of management, the attitudes and behaviors that create a motivating environment and those that cause career derailment and a lack of motivation. Be adept at using the latest tools, models and methods to identify, diagnose and resolve conflict situations early and constructively

- Understand their individual preference/style for approaching communication and interaction with others, understand the styles of others and how to accommodate those to increase communication and interaction effectiveness
- Clearly understand what it takes to start-up and sustain effective teams and collaborative efforts; how to diagnose and resolve team issues; and how to ensure a highly productive work environment that fosters teamwork and collaboration.
- Learn how to use a proven set of tools and approaches for delegating successfully, increase motivation; and develop capability within the staff
- Be able to utilize performance management to energize and motivate employees to do their best work, and how to effectively get marginal employees back on track

This workshop is offered by StrategyWorks, Inc., an International consulting and training firm. The instructor and owner, is a highly sought after speaker and instructor who has worked across a variety of Federal, State, and local agencies. StrategyWorks, Inc., and their team of experienced consultants and trainers enjoy a reputation for providing practical, hands-on learning and creating an environment conducive to learning and then applying the skills in a meaningful way. Past participants have evaluated this workshop as a thought provoking, useful course for dealing successful with the myriad challenges of managing people.



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